Permit Number: _____
Folio/Parcel ID #: _____
Prepared by: _____
_____
_____
Return to: _____
_____
_____

NOTICE OF COMMENCEMENT

State of Florida, County of Orange

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. **Description of property** (legal description of the property, and street address if available)
   _____
2. **General description of improvement**
   _____
3. **Owner information or Lessee information if the Lessee contracted for the improvement**
   Name_____
   Address_____
   Interest in Property_____
   Name and address of fee simple titleholder (if different from Owner listed above)
   Name_____
   Address_____
4. **Contractor**
   Name_____Telephone Number_____
   Address_____
5. **Surety** (if applicable, a copy of the payment bond is attached)
   Name_____Telephone Number_____
   Address_____Amount of Bond $_____
6. **Lender**
   Name_____Telephone Number_____
   Address_____
7. **Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by §713.13(1)(a)7, Florida Statutes.**
   Name_____Telephone Number_____
   Address_____
8. **In addition to himself or herself, Owner designates the following to receive a copy of the Lienor's Notice as provided in §713.13(1)(b), Florida Statutes.**
   Name_____Telephone Number_____
   Address_____
9. **Expiration date of notice of commencement** (the expiration date will be 1 year from the date of recording unless a different date is specified) _____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

_____ _____
Signature of Owner or Lessee, or Owner's or Lessee's Authorized Officer/Director/Partner/Manager — Signatory's Title/Office

The foregoing instrument was acknowledged before me this ____ day of _____ (month/year) by _____ (name of person)

as _____ (Type of authority, e.g., officer, trustee, attorney in fact) for _____ (Name of party on behalf of whom instrument was executed)

_____ _____
Signature of Notary Public – State of Florida — Print, type, or stamp commissioned name of Notary Public

Personally Known _____OR Produced ID _____
Type of ID Produced_____ ☐ Physical presence ☐ Online notarization

Form content revised: 08/2022